
WYONG SHIRE COUNCIL

**MINUTES OF THE
EXTRAORDINARY WYONG SHIRE GOVERNANCE COMMITTEE OF
COUNCIL**

**HELD IN THE TONY SHERIDAN FUNCTION ROOM
WYONG CIVIC CENTRE, HELY STREET, WYONG
ON 7 OCTOBER 2009
COMMENCING AT 9:30 AM**

PRESENT

MR DAVID HOLMES (CHAIRPERSON), COUNCILLORS D P VINCENT, S A WYNN, R L GRAHAM, MR BRUCE TURNER (INDEPENDENT MEMBER) AND MR JASON MASTERS (INDEPENDENT MEMBER).

IN ATTENDANCE

GENERAL MANAGER, DIRECTOR CORPORATE SERVICES, DIRECTOR SHIRE SERVICES, DIRECTOR SHIRE PLANNING, MANAGER PLANNING - LEGAL AND POLICY, INTERNAL AUDITOR, SENIOR INTERNAL AUDITOR, MANAGER FINANCIAL SERVICES, MANAGER CORPORATE PLANNING, MR DENNIS BANICEVIC (COUNCIL'S EXTERNAL AUDITOR), SENIOR FINANCIAL ACCOUNTANT, ACTING MANAGER GOVERNANCE AND ADMINISTRATION, EXECUTIVE MANAGER AND AN ADMINISTRATION OFFICER.

APOLOGIES

AN APOLOGY FOR THE INABILITY TO ATTEND THE MEETING WAS RECEIVED ON BEHALF OF COUNCILLOR W R SYMINGTON.

DAVID HOLMES WELCOMED JASON MASTERS TO THE GOVERNANCE COMMITTEE AND COMMENTED JASON'S APPOINTMENT WOULD GIVE A WIDE RANGE OF EXPERIENCE TO THE COMMITTEE.

1.1 Disclosure of Interest

RECOMMENDATION

That Members now disclose any conflicts of interest in matters under consideration at this meeting.

GOVERNANCE COMMITTEE RESOLUTION

That the Committee receive the report and the fact that no disclosures were made be noted.

1.2 Confirmation of Minutes of Previous Meeting

RECOMMENDATION

That the Committee confirm the minutes of the previous Wyong Shire Governance Committee Meeting held on 12 August 2009.

GOVERNANCE COMMITTEE RESOLUTION

THE GENERAL MANAGER WITHDREW THE REPORT FOR CONSIDERATION AT THE ORDINARY GOVERNANCE COMMITTEE MEETING ON 4 NOVEMBER 2009.

1.3 Wyong Shire Governance Committee Action Plan - 12 August 2009

RECOMMENDATION

That the Committee receive the report on the Wyong Shire Governance Committee Action Plan 12 August 2009.

GOVERNANCE COMMITTEE RESOLUTION

THE GENERAL MANAGER WITHDREW THE REPORT FOR CONSIDERATION AT THE ORDINARY GOVERNANCE COMMITTEE MEETING ON 4 NOVEMBER 2009.

2.1 2008-2009 Annual Financial Reports

COUNCILLOR GRAHAM LEFT THE MEETING AT 11.12 AM, DID NOT VOTE AND DID NOT RETURN TO THE MEETING.

GOVERNANCE COMMITTEE RESOLUTION

That the Governance Committee recommends to the Ordinary Meeting of Council of 14 October 2009 that it consider the adoption of the following resolutions in respect of the General, Special and Water Supply Authority Accounts:

- 1 That Council adopt the draft 2008/2009 Financial Reports.*
- 2 That Council refer the Draft 2008/2009 Financial Reports to External Audit.*
- 3 That Council authorise the Mayor, Deputy Mayor, General Manager and Responsible Accounting Officer to execute the required Certificates in relation to the Draft 2008/2009 Financial Reports as required by relevant legislation.*
- 4 That Council provide a copy of the Financial Reports and Audit Opinion to the Department of Local Government and the Australian Bureau of Statistics in accordance with Section 417(5) of the Local Government Act 1993.*
- 5 That Council fix 11 November 2009 as the date for the presentation of the audited 2008/2009 Financial Reports and External Audit Report in accordance with Section 419(1) of the Local Government Act 1993.*

THE MEETING terminated at 11.30 AM.