



WYONG SHIRE COUNCIL

PO Box 20, Wyong NSW 2259
16 Hely Street, Wyong NSW 2259

DX 7306 Wyong

Telephone: (02) 4350 5555

Facsimile: (02) 4351 2098

email: wsc@wyong.nsw.gov.au

Website: www.wyong.nsw.gov.au

ABN 47 054 613 735



Tree Works Application Form

Tree Works Application Form

5 OWNER'S DETAILS

Name(s)			
Postal Address			
Telephone		Facsimile	
Signature of Owner(s) Date / /			
The names and signatures of all owners should be shown in this section.			
If signing on behalf of the Company, please print your name and position.			
Name		Position	
<input type="checkbox"/> I do not wish for my address, contact telephone numbers and signature(s) to be made publicly available.			
Will Council Officer have free access to property (eg dog, locked gates)? <input type="checkbox"/> Yes <input type="checkbox"/> No			

6 APPLICANT'S DETAILS

Name(s)			
Postal Address			
Telephone		Facsimile	
Mobile		Email	
Signature of Applicant(s) Date / /			
<input type="checkbox"/> I do not wish for my address, contact telephone numbers and signature(s) to be made publicly available.			

7 POLITICAL DONATIONS

<input type="checkbox"/> Yes <input type="checkbox"/> No	Has any person with a financial interest in this application, made a political donation or gift as outlined in Local Government & Planning Legislation Amendment (Political Donations) Act 2008?
Persons who make a relevant planning application to Council are required to disclose reportable political donations & gifts made by any person with a financial interest in the application within the period commencing two years before the application is made and ending when the application is determined. (Refer Council's website under "Development")	

PRIVACY

The information provided in this application and supporting documentation, is required to enable it to be assessed by Council and relevant State agencies. The information may be advertised to the public for comment and the public may be entitled to inspect the application and any associated documents under Section 12 of the Local Government Act 1993. Additionally, an image of the application and any associated documents may be placed on Council's website for public access. In collecting, using and disclosing the information on this form, Council is bound by the obligations of the Privacy & Personal Information Protection Act 1998.

OFFICE USE ONLY

Application No:	Date:	CSO name:
-----------------	-------	-----------

Notes

1 TYPE OF TREE WORKS

If removing more than 10 trees, the application is required to be accompanied by an Arborist report as detailed in section 2.7 of DCP 2005 – Chapter 14.

Section 82A Review applications must be lodged within 12 months of the decision of the consent authority. It must be supported by a report from an expert knowledgeable in the field of the grounds for refusal such as a structural engineer or consulting arborist. Please attach the report to the application.

2 PROPERTY DETAILS

It is important that the property is accurately identified by its legal description.

3 DETAIL OF TREES TO BE REMOVED/PRUNED

The removal/pruning of any trees must be justified by reason of representing a significant hazard or safety issue or other reason considered by Council to be valid, generally based on the health of the tree. These details must be provided for each tree.

4 SITE PLAN

The plan must show the location of all trees on site, relative to the boundaries and any structures, with the trees proposed to be removed/pruned being numbered as detailed in section 3. The relevant trees are to be identified on site with coloured tape or paint.

5 OWNER(S)

The names and signatures of **all** owners should be shown in this section. (Written authority from the owner is required if a solicitor or agent is acting on behalf of the owner). Where the tree is located on the adjoining property, the application must be signed by the owner of that property.

If the property is owned by a Company, the application must be executed using the Company Seal or the appropriate director's signature. Any person signing on behalf of the Company must state the authority by which that person acts and print your name and position.

If signing on behalf of a Body Corporate, signatures required are as follows:

1. where the proposed development is within the internal walls of the unit, the unit owner only
2. where the proposed development is in a courtyard or on common property,
 - all unit owners, or
 - the common seal of the Body Corporate and signed by the secretary of the Body Corporate or
 - a copy of the meeting minutes approving the works and signed by the Secretary of the Body Corporate.

By signing you are giving consent to the applicant identified on this form, to lodge this application with Council.

6 APPLICANT(S)

Anyone can apply for approval but if the applicant is not the owner of the land, then the owner's written consent to lodge the application is required.

All correspondence and notice of determination will be sent to the applicant. It is important to notify Council of any change of address and/or telephone number if this occurs during the processing of the application.

7 DISCLOSURE OF POLITICAL DONATIONS

1. Political donation means political donations to a party, elected member, group or candidate of \$1000 or more (or smaller donations totalling \$1000 or more),
2. "Gifts" means a gift within the meaning of Part 6 of the Election Funding & Disclosure Act 1981 and includes a gift of money or the provision of any other valuable thing or service for no consideration or inadequate consideration.

A person with relevant financial interest may include an applicant, landowner or someone who will obtain a financial gain from the application.



NOTES FOR COMPLETING A TREE WORKS APPLICATIONS

COST OF APPLICATION – 2008/09

One Tree	\$52.35	Two to four trees	\$58.20
Five to seven trees	\$69.80	Eight to ten trees	\$81.45
Over ten trees please enquire with Council			

PLEASE RETURN COMPLETED FORM WITH CORRECT FEES TO:

THE GENERAL MANAGER
DX 7306, WYONG
PO BOX 20 WYONG 2259
Telephone: 4350 5555 Facsimile: 4351 2098

Clause 28 of the Wyong Local Environmental Plan 1991, defines a tree as a *perennial plant* with at least one self supporting woody stem being of any species which *is 3 metres or more in height, or has a diameter of 75mm or more measured at 1.4 metres above ground level, or is a cycad or mangrove of any dimensions.*

DO NOT LODGE A TREE WORKS APPLICATION FOR TREE REMOVAL WHERE:

1. The tree is listed as undesirable species, undesirable due to location (see Ecoinfo 54) or declared noxious in Wyong Shire or is a domestic fruit tree

Undesirable Species (Listed in part 7.1 of DCP 2005: Chapter 14 – Tree Management)

<u>Botanical Name</u>	<u>Common Name</u>	<u>Botanical Name</u>	<u>Common Name</u>
Acacia salignus	Wattle	Ligustrum lucidum	Large Leaf Privet
Ailanthus altissima	Tree of Heaven	Ligustrum sinense	Small Leaf Privet
Albizia lophantha	Cape Wattle	Olea spp	Olive
Celtis occidentalis	Hackberry	Robinia pseudoacacia	Locust
Chamaecytissus proliferus	Tree Lucerne	Salix spp	Willows
Cinnamomum camphora	Camphor Laurel	Schefflera actinophylla	Umbrella Tree
Erythrina x-sykesii	Coral Tree	Schinus terebinthifolius	Brazilian Mastic
Ficus elastica	Indian Rubber Tree	Syagrus romanzoffianum	Cocos Palm
Gleditsia triacanthos	Locust		

2. The tree is dead (i.e. a tree with no living tissue). A photograph of the tree will assist in proof of condition should an enquiry arise in the future. If in doubt lodge a Tree Works Application or seek further advice from a horticulturalist / arborist.

Note: Trunk or branch hollows provide habitat for wildlife. All native wildlife is protected under State Law. Prior to removal/destruction of hollows advice should be sought from a licensed carer through such voluntary groups as WIRES (ph: 4323 2326) or Wildlife ARC (ph: 0500 551 121).

3. The tree is under 3m in height and less than 75mm diameter, unless more than 1000m² of land is being cleared.

4. Tree removal is necessary to construct an approved dwelling or structure. Trees affected by future development works will only be considered at the time of development assessment. After development consent is granted, trees inside or within 3m of footprint of the principle building may be removed without further application unless stated otherwise on the development consent. This does NOT apply to trees growing on adjoining land or trees within 3m of mobile homes in van parks or mobile home villages.
5. You do not need to lodge an application for pruning in accordance with the Australian Standard Pruning of Amenity Trees AS4373:2007. Pruning beyond the standard will not be considered without justification from a Consulting Arborist (AQF5 qualification)

REASONS FOR REMOVAL.

Failure to provide adequate reasons may delay assessment. Provided no significant hazard or other safety issues apply, the following shall NOT generally be considered as valid reasons to remove a tree:

- i. leaf drop (into gutters and downpipes – pools, lawn and the like);
- ii. to increase natural light;
- iii. to improve street lighting of private property;
- iv. to enhance views;
- v. to reduce shade created by a tree;
- vi. to reduce fruit, resin or bird dropping on cars;
- vii. minor lifting of driveways and paths of tree roots;
- viii. to erect a fence;
- ix. bushfire hazard control which has not been verified by Council;
- x. potential damage to sewer mains unless supported by written expert advice and only where reasonable alternatives are not feasible (e.g. relocation or encasement of main).

GENERAL INFORMATION

- * For land clearing, a development application should be submitted (part 3 of Chapter 14 outlines information required for lodgement).
- * Where trees are located on Council controlled land (i.e. naturestrips or reserves) tree inquiries are to be directed to Council's Customer Service Centre.
- * To maintain amenity, Council will generally require replacement plantings of local natives where tree removal is approved. Replacement trees can be planted in any suitable location of the property (unless otherwise advised by Council).
- * When pruning a tree, as little as possible should be removed, Consideration should be given to the species health, age, condition and location of the tree as well as the reasons for pruning. Pruning class or classes should be specified before pruning work is carried out. Pruning works must be carried out in accordance with the Australian Standard for Pruning of Amenity Trees (AS 4373:1996)
- * Consent is valid for a period of 2 years.
- * The application may be supported with additional material such as photographs or technical report(s).
- * Applications are generally processed within 21 days, provided all the required information is given and there are no exceptional circumstances at the time such as severe storms.
- * A Council Officer will inspect the trees. However, a specific date and time for inspections cannot be arranged in advance.
- * Eco Info Sheets in relation to consent requirements, tree pruning, Tree Planting etc are available from Council and online.